

ShipWorks®

Reference Guide

Adding a Spark Pay Store

[Adding a Spark Pay Store](#)

Table of Contents

[Background](#)

[First Things First](#)

[The Process](#)

[Configuring Spark Pay](#)

[Adding Spark Pay to ShipWorks](#)

[Still Need Help](#)

Background

ShipWorks connects directly to your Spark Pay account. With one click, or on an automated schedule, your orders are downloaded from Spark Pay. As soon as you process a shipment, ShipWorks communicates the updated order status, shipping method and tracking information back to Spark Pay.

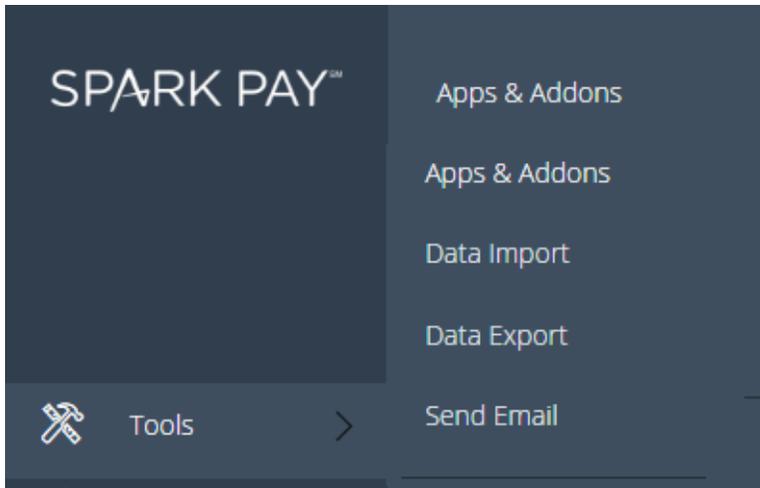
First Things First

Before you set up your Spark Pay store in ShipWorks you will need to obtain connection information from within your Spark Pay administration / Dashboard webpage. Please also be sure that you can launch ShipWorks and log in with administrator rights.

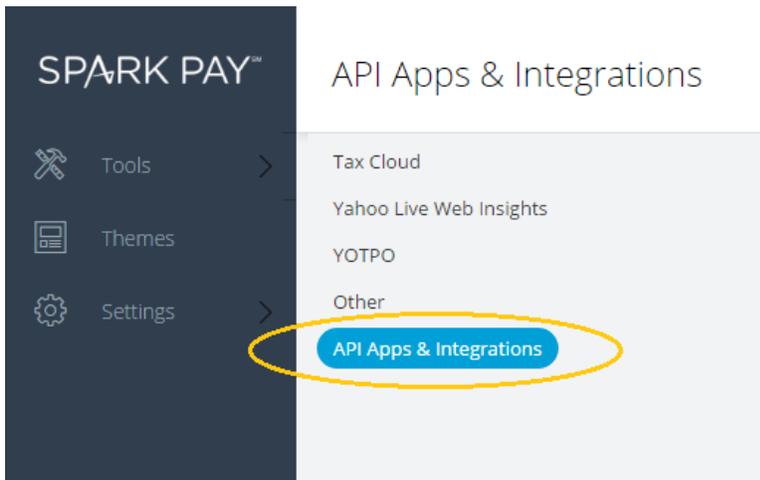
The Process

Configuring Spark Pay

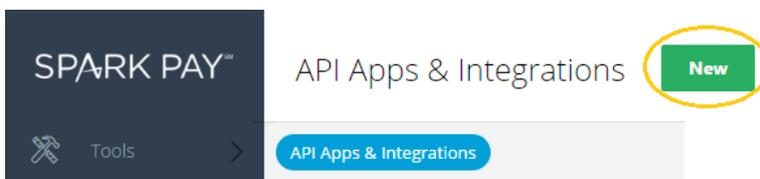
1. Log into your Spark Pay administration / Dashboard page. Near the bottom of the Spark Pay Dashboard navigation menu click **Tools > Apps & Addons**.



2. Scroll to the bottom of the Application List and click **API Apps & Integrations**.



3. Click the **New** button at the top right.



4. Input **ShipWorks** as the App Name and **ShipWorks** as the App Description. Then click **Next**.

New App Next

Step 1: Choose an app name 1 2 3

About Your App

App Name
ShipWorks

App Description
ShipWorks

5. Click the **Select** button in the **Single Token Flow** section.

ShipWorks

Saved successfully

Step 2: Choose your authentication flow 1 2 3

Authentication Flow

Single Token Flow	OAuth2 Flow	Implicit OAuth2 Flow
<p>Utilizes a single token for authentication.</p> <ul style="list-style-type: none"> Simple Apps Single-User Headless Services <p>Select</p>	<p>Utilizes an app secret for authentication.</p> <ul style="list-style-type: none"> Secure Apps Multi-User Sign-in Management <p>Select</p>	<p>Utilizes an app secret for authentication directed towards javascript use.</p> <ul style="list-style-type: none"> Coming Soon! <p>Select</p>

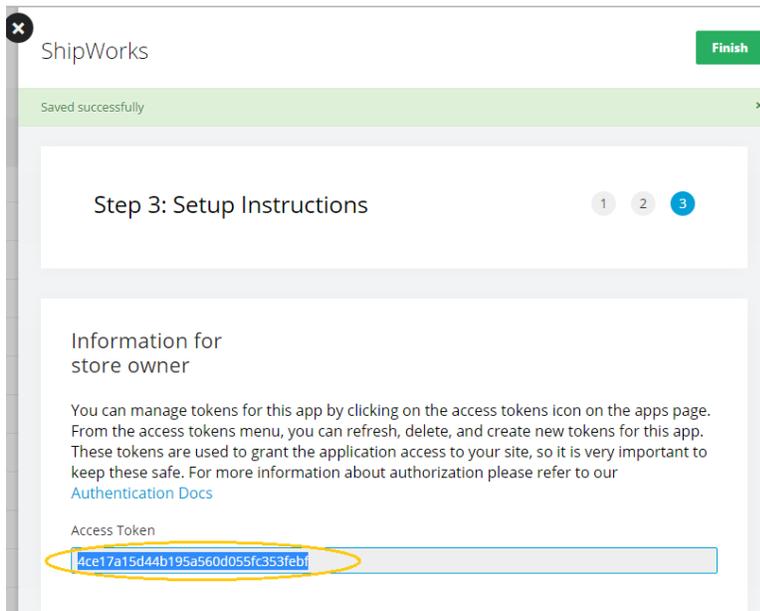
6. Setup the permissions to grant full access to all modules. Specifically, check the boxes for all the following listed below.

- » View and change customer, user, or profile data
- » View and change order data
- » View and change catalog data

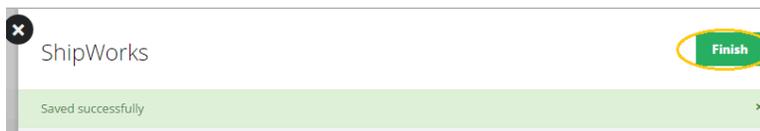
- » View and change blog, page, and other content-related data
- » View and change adcode, discount, and other marketing-related data
- » View and change theme data
- » (Tools Permission) Send email on behalf of the store Perform
- » bulk data imports
- » Manage custom fields
- » Manage custom rules
- » (Other Permissions) View and change configuration settings
- » Perform system tasks
- » View encrypted data
- » Stay logged in without expiration

7. After all the above noted options are checked, click the **Save** button.

8. Locate and copy (to your clipboard, CTRL+C) the **Access Token** value.

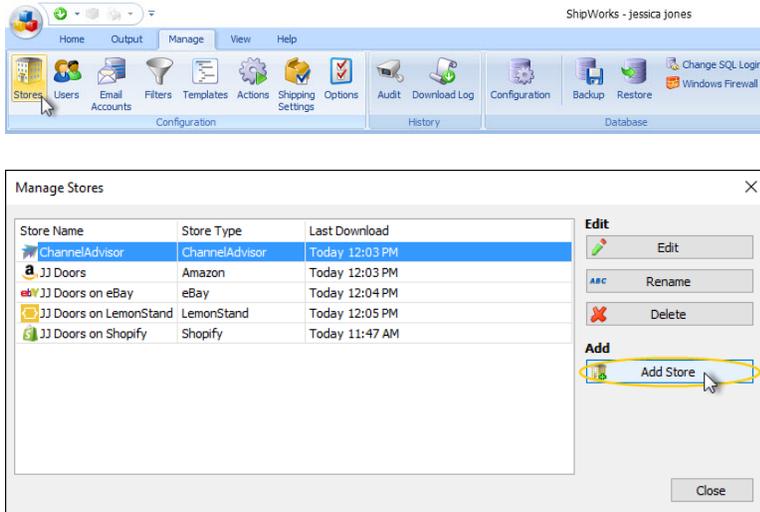


9. Click **Finish**.

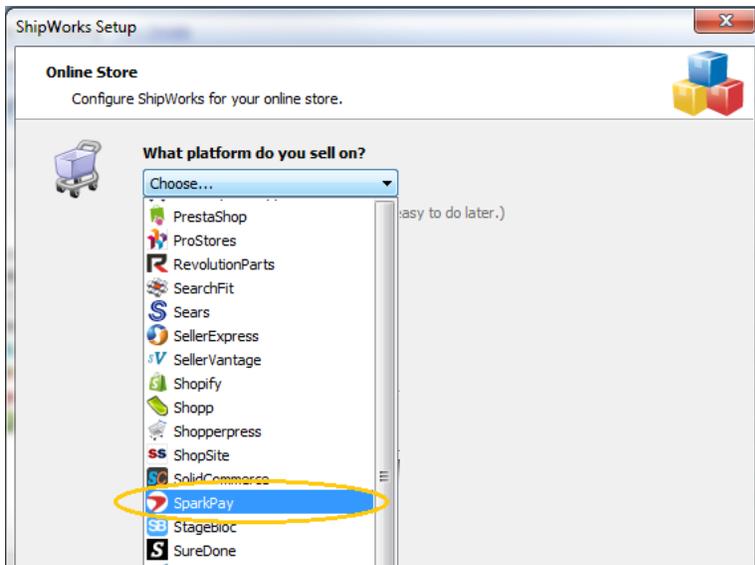


Adding Spark Pay to ShipWorks

1. Open **ShipWorks** and navigate to **Manage > Stores > Add Store**. (If you don't have a store already setup in ShipWorks, open ShipWorks and click the **ShipWorks Logo button > Log On**. This will take you to your Add Store Setup.)

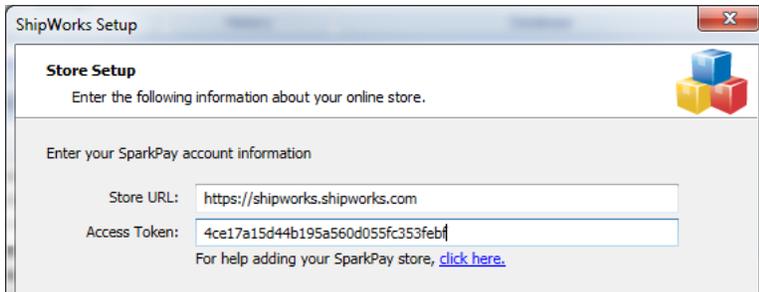


2. Select **Spark Pay** from the drop-down menu and click **Next**.

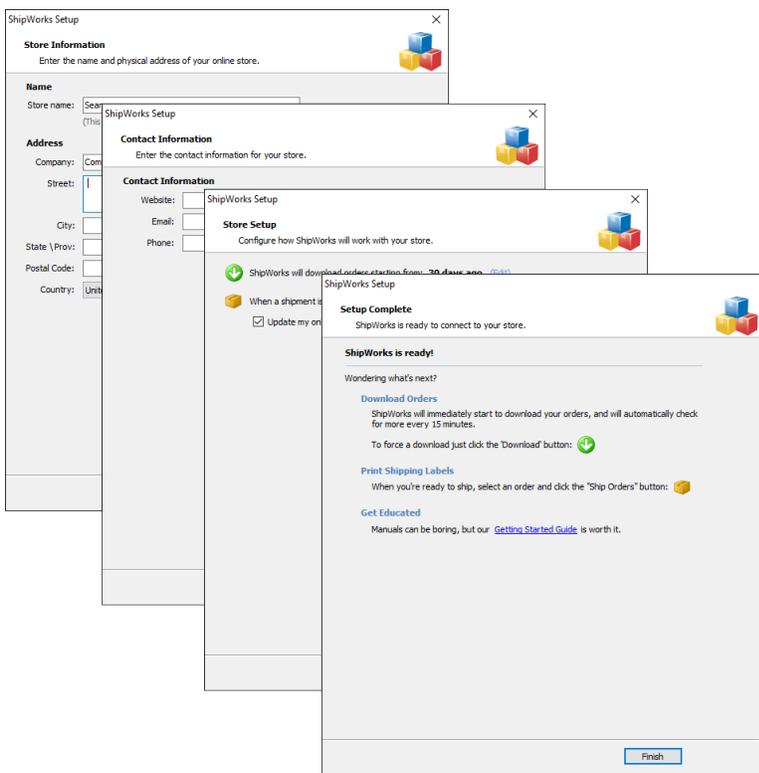


3. Input your Spark Pay **Store URL** (like: <https://shipworks.shipworks.com>, or similar).

4. Paste (from your clipboard, CTRL+V) in your **Access Token** that you found from step 8 above.



5. Continue entering the information requested by the Setup Wizard, clicking Next to proceed to each next screen.



Still Need Help?

Please feel free to [reach out to one of our awesome Customer Care representatives in St. Louis](#). We are happy to assist you.