

ShipWorks[®]

Reference Guide

Adding a Magento 2 Store

(v5.8 or greater)

[Adding a Magento 2 Store \(API\) - v5.8.0 or greater](#)

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Background

ShipWorks connects directly to your Magento store. With one click, or on an automated schedule, your orders are downloaded from Magento. As soon as you process a shipment, ShipWorks communicates the updated order status, shipping method and tracking information back to Magento.

This article guides you through how to easily connect your Magento 2 store to ShipWorks using the Magento API.

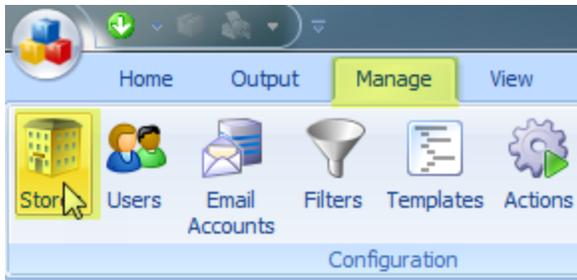
First Things First

Before you begin, please make sure that:

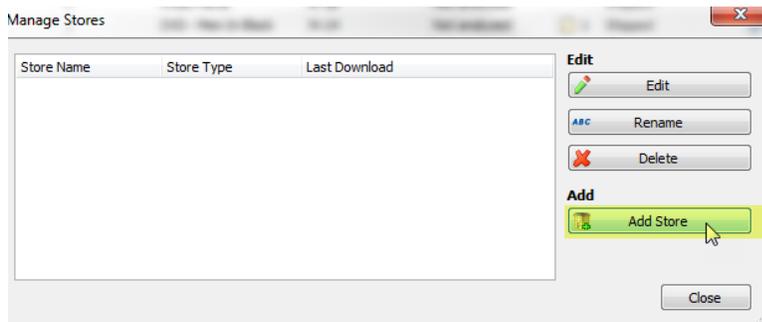
- » You have the ShipWorks application downloaded and installed and that you can log into ShipWorks as an administrator.
- » You are running ShipWorks version 5.8.0 or higher. To check your version of ShipWorks, click on the **Help** tab and then the **About ShipWorks** button.
- » If you are on a version of ShipWorks prior to **v5.8.0** we recommend that you [upgrade to the latest version of ShipWorks](#). However, you may also [see this article](#) to install Magento with an earlier version of the ShipWorks software.
- » You have your Magento admin username and password.

The Process

1. Launch the ShipWorks application and log in as a user with administrator rights.
2. Click on the **Manage** tab, then on the **Stores** button.



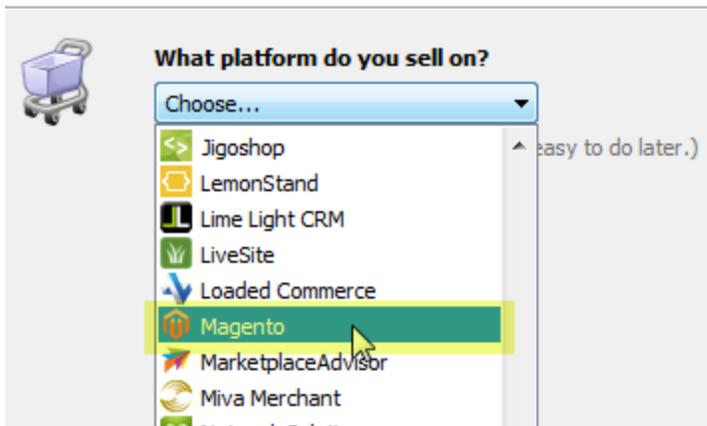
3. Click on the **Add Store** button.



4. From the **What store do you sell on?** menu, select **Magento**. Then, click **Next**.

Online Store

Configure ShipWorks for your online store.



5. Select **Magento 2** as the **Version**.

ShipWorks Setup

Store Setup
Enter the following information about y

Version

Magento 1

Magento 2

Account Credentials

6. Enter the **Account Credentials** for your Magento store. Then, click **Next**.

- » **Username:** - Your Magento store's administrator username
- » **Password:** - Your Magento store's administrator password
- » **Store URL:** - Your Magento website address.

Store Setup
Enter the following information about your online store.



Version

Magento 1

Magento 2

Account Credentials
Enter the administrator username and password used to login to your online store:

Username:

Password:

Store Url:

Store code: (Only for multi-store Magento installations)

For help adding your Magento store, [click here](#).

7. On the **Store Information** screen, enter the store **Name** and **Address**. Then, click **Next**.

ShipWorks Setup

Store Information
Enter the name and physical address of your online store.

Name
Store name:
(This is just how your store will display in ShipWorks)

Address
Company:
Street:
City:
State \ Prov:
Postal Code:
Country:

8. Enter the additional **Contact Information** for your store. Then, click **Next**.

Note: This information is optional.

Contact Information

Website:

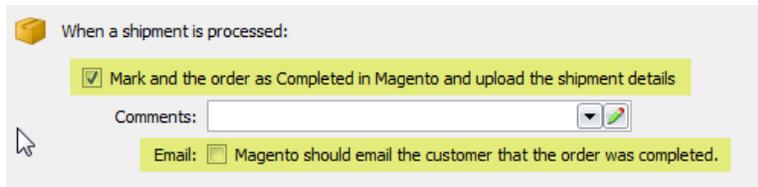
Email:

Phone:

9. By default, ShipWorks downloads the previous 30 days of orders during the first download from your Magento store. You may edit this by clicking on the **Edit** link.

 ShipWorks will download orders starting from:
 30 days ago.
 Download all of my orders.

10. We recommend leaving the setting checked for **Mark the order as Complete in Magento and upload the shipment details**. Additionally, if you would like for Magento to send an email to your customer that the order is complete, check the box for **Magento should email the customer that the order was completed**.



The screenshot shows a configuration panel titled "When a shipment is processed:". It contains two main sections. The first section has a checked checkbox labeled "Mark and the order as Completed in Magento and upload the shipment details". Below this is a "Comments:" field with a text input and a dropdown menu. The second section has an unchecked checkbox labeled "Email: Magento should email the customer that the order was completed.".

11. Click **Next**. Then, click **Finish**.

Your Magento orders will automatically begin to download.

Still Need Help?

Please feel free to [reach out to one of our awesome Customer Care representatives in St. Louis](#). We are happy to assist you.