

ShipWorks®

Reference Guide

Adding a SearchFit Store

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Background

Connecting ShipWorks to your SearchFit store is easy. This article will guide you through the steps to get connected.

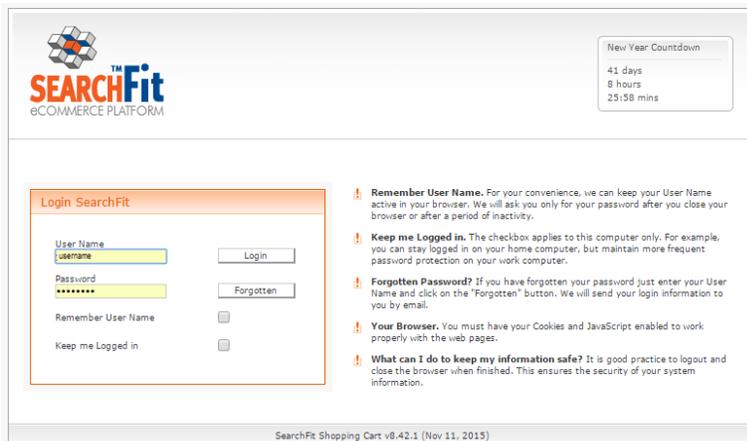
First Things First

In order to connect ShipWorks to your SearchFit store you will first need to configure SearchFit to allow the ShipWorks application to connect. Don't worry, it is super easy and we will guide you through the steps below. You will need administrative access to your SearchFit eCommerce Platform.

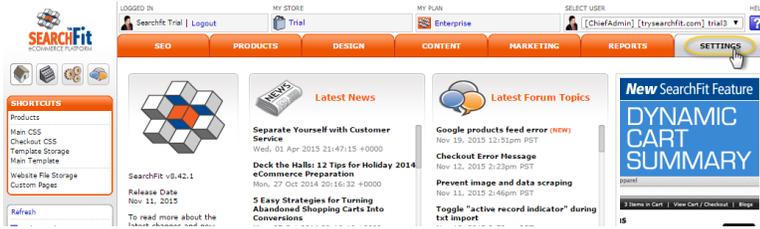
The Process

Setting Up SearchFit

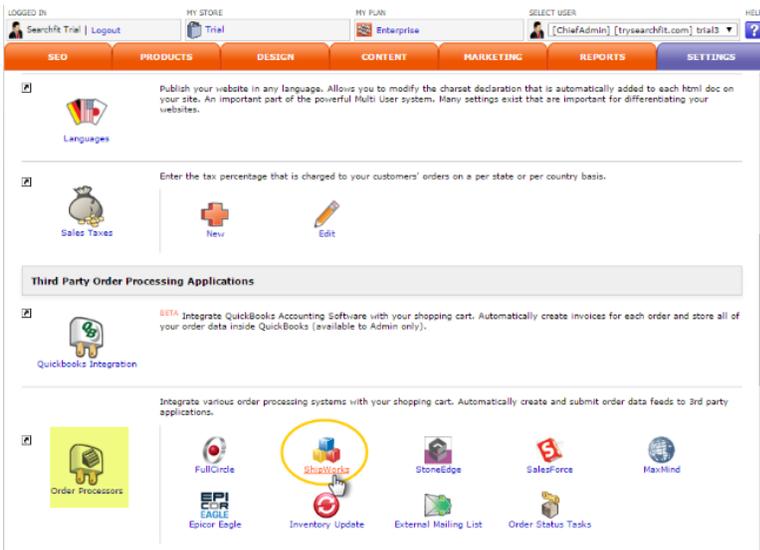
1. Log into your SearchFit admin site.



2. In the SearchFit admin panel, click the **Settings** tab.



3. Scroll down to the **Order Processors** section and then click the **ShipWorks** icon.



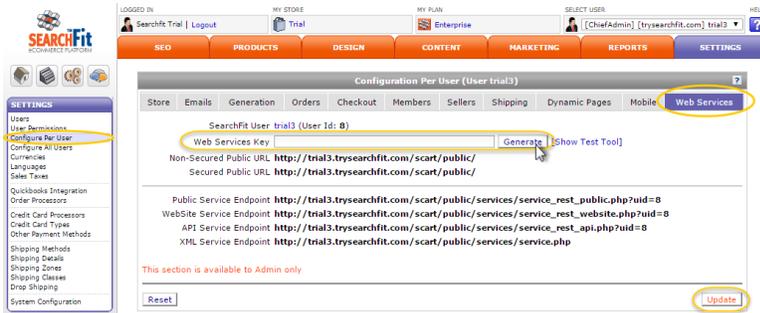
4. Next, you will need to configure SearchFit to connect to the correct version of ShipWorks.

- » Change the "Is Enabled" dropdown to **Yes**.
- » Change the **ShipWorks Version** to **ShipWorks 3+**

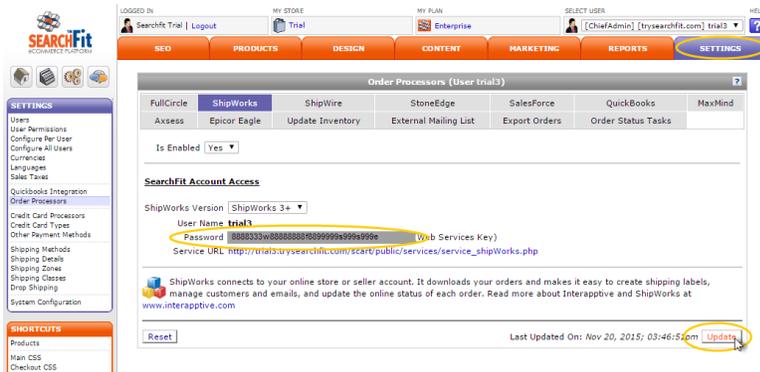


5. Now, let's create the **Web Services Key** needed to connect to ShipWorks:

- » Click "**Configure Per User**" under **SETTINGS** on the left, and then select the **Web Services** tab.
- » Click the **Generate** button
- » Click the **Update** button.

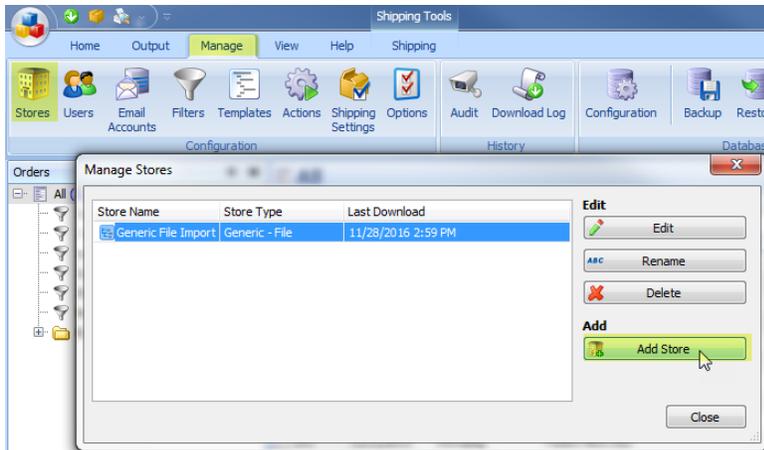


6. Go back to the main **Settings** tab, click the **Update** button. Then, copy the newly generated **Password**. You'll need to enter that into ShipWorks in just a moment.

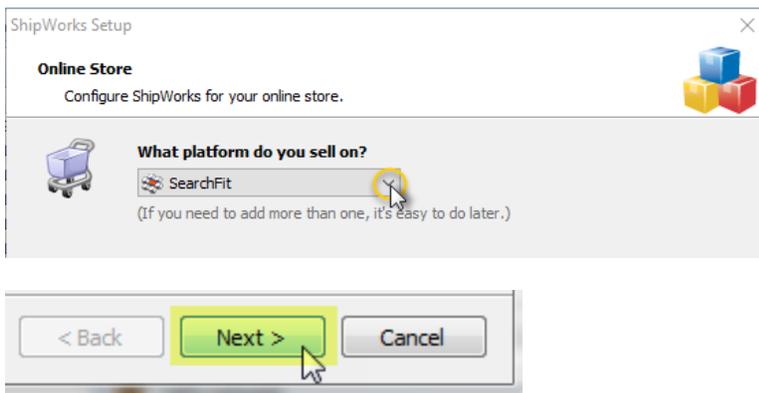


Connecting ShipWorks to SearchFit

7. If you have not done so already, launch the ShipWorks application and log into ShipWorks as an administrator. Once logged in, click on the **Manage** tab, then the **Stores** button, and then click **Add Store**.



8. From the **What platforms do you sell on?** drop-down menu, select **SearchFit**. Then, click the **Next** button.



9. Enter your store connection information from SearchFit:

- » Enter the **username** and the **password** that you generated in your SearchFit store settings (steps 5 and 6 above).
- » Enter the "**Service URL**" as the **Module URL**.

ShipWorks Setup

Store Setup
Enter the following information about your online store.

Enter the administrator username and password you use to login to your online store:

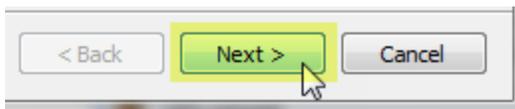
Username:

Password:

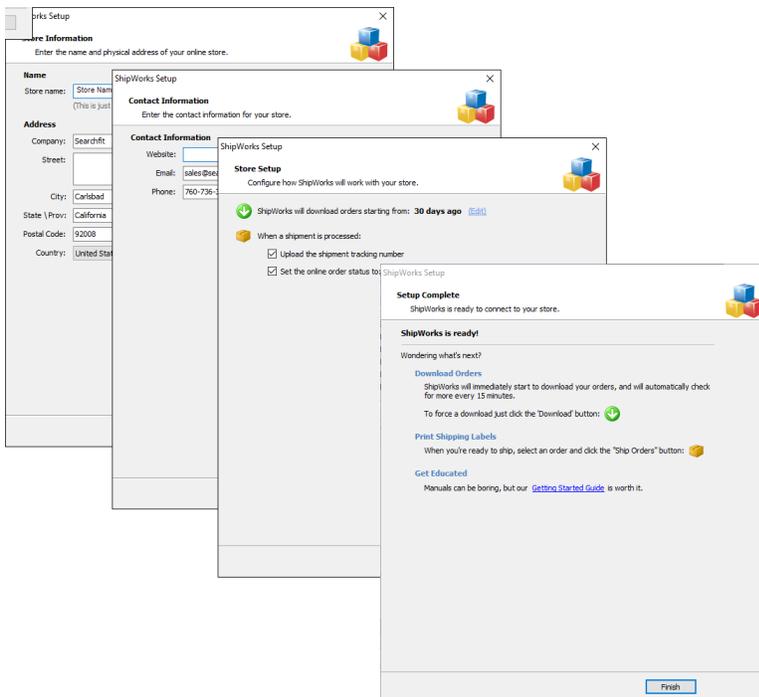
Enter the URL to the ShipWorks module. For help installing or finding the module URL, [click here](#).

Module URL:

Then, click **Next**.



10. Enter the information requested by the Setup Wizard on the next few screens.



11. Click **Finish**, and you're all set! ShipWorks will automatically download your first batch of orders as specified during the setup.

Still Need Help?

Please feel free to [reach out to one of our awesome Customer Care representatives in St. Louis](#). We are happy to assist you.