

ShipWorks[®]

Reference Guide

Enabling Thumbnail Images on Packing Slips or Invoices

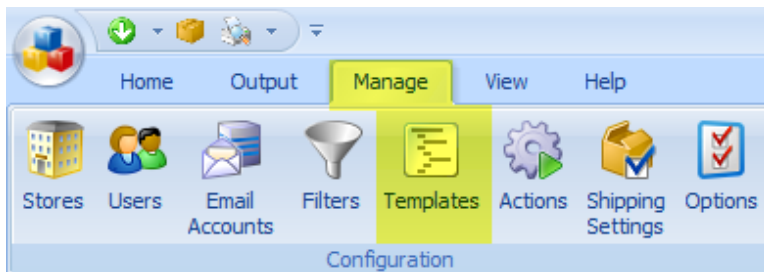
Enabling Thumbnail Images on Packing Slips and Invoices

Background

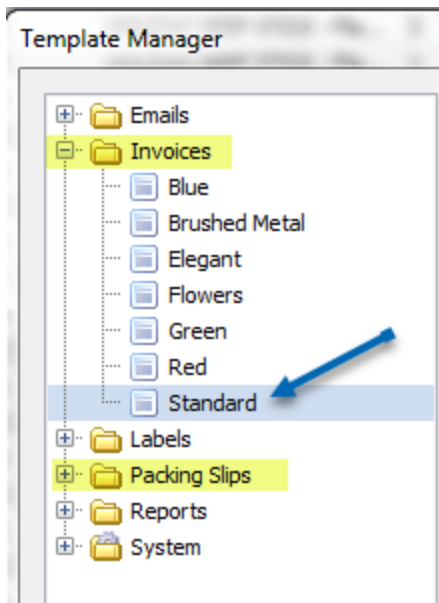
ShipWorks allows you to easily modify the packing slip or invoice templates so that they display a thumbnail image of the products on the order. This article will guide you through how to enable thumbnail images.

The Process

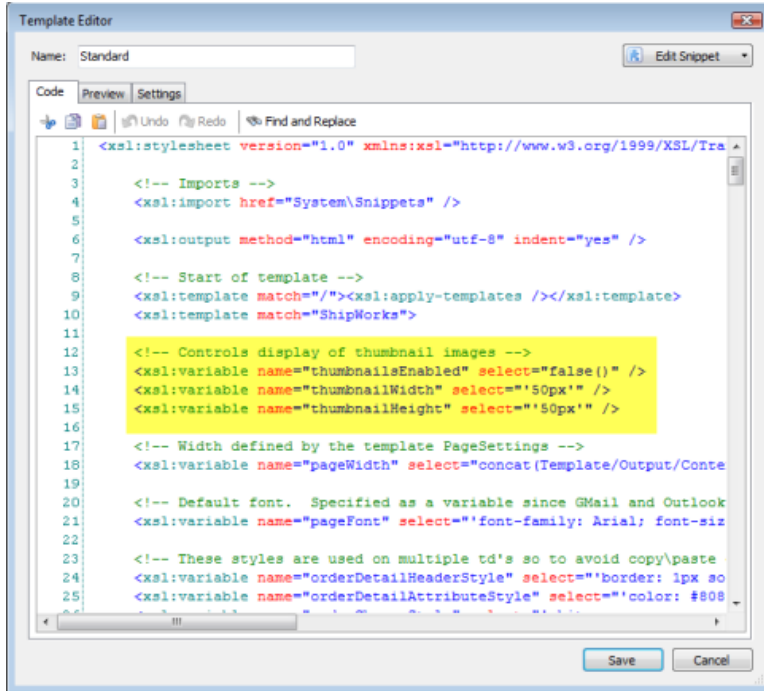
1. In ShipWorks, click on the **Manage** tab and then on the **Templates** button.



2. In the **Template Manager** expand either the **Invoices** or the **Packing Slips** folder. Then, select the packing slip or invoice on which you would like to display thumbnail images.




3. Next, click on the **Code** tab. Then, locate the line of code `<xsl:variable name="thumbnailsEnabled" select="false()" />`. Change the word **false** to **true**. Leave all of the other code exactly as it is.



4. Click **Save**. Then, click **Close**.

5. Your packing slip or invoice template now contains an additional **Image** column which displays the item's thumbnail image.



Invoice						
ShipWorks One Memorial Drive Suite 2000 St. Louis, Missouri 63102 800-952-7784 www.shipworks.com				Order: 6004 Placed: 9/15/2016 Shipping: UPS Ground		
Ship To Donna Mcoomick			Bill To Donna Mcoomick			
Image	Item#	Name	QTY	Status	Price	Total
	PHT-1	Purple Hat	1	In Stock	23.68	23.68
						Subtotal: 23.68
						Tax: 0.00
						Shipping: 4.00
						Order Total: 27.68

Things to Know

Not all online cart systems allow downloading images into ShipWorks. In addition, not all ShipWorks customer subscription plans support editing templates and reports.

Still Need Help?

Please feel free to [reach out to one of our awesome Customer Care representatives in St. Louis](#). We are happy to assist you.